

ROADS SUCCESS

CONSENT FORM

PAYMENT POLICIES

- Enrollees in Roads to Success programs agree to pay in advance for program services and understand that full registration and the completion of all requested information is necessary for participation in Roads to Success programs. Roads to Success staff are under no obligation to provide care or supervision for families who fail to meet these obligations.
- Roads to Success has the authority to automatically charge the credit card or bank account of any registered service recipient who enrolls in payment installment plans.
- Roads to Success reserves the right to cancel services for families who fail to provide payment in advance of service, or as arranged through electronic installment payments.
- Roads to Success is not obligated to issue any refunds.
- Roads to Success is under no obligation to issue refunds and/ or “make up” dates for participant absences or program cancellations that are due to safety concerns or decisions by schools, the Chancellor, the Department of Education, or other governing parties.
- Payment installments are set at flat rates which are predetermined by an estimate of the full term of service and are not reflective of the amount of hours or days of service between established payment dates. As such, Roads to Success is not obligated to alter the amount of installments.
- Families who wish to reduce weekly attendance or cancel monthly payments must submit a written request to Roads to Success **no less than two weeks prior** to the proceeding billing date.
- Roads to Success reserves the right to charge a rate of \$1 per minute for any participants who are not picked up by an authorized adult at the close of their scheduled program.
- Roads to Success may charge a \$15 late fee to any account that is 5 days overdue. Families who miss a scheduled payment may have service suspended. If a participant is suspended due to missed or late payment, they may be moved to a program waitlist once payment is made.
- Roads to Success may report any balances that remain delinquent after 60 days to credit agencies or bureaus.
- Roads to Success reserves the right to charge a \$25 fee to any bounced or returned checks.
- Additional, location-specific services such as Holiday Camps, "Drop- Ins," Half Day programs that follow school early dismissals, and any other additional services are not included in any payment plans unless explicitly described in program brochures or web descriptions. Such

services may be available as additional options for your school's program at an additional price.

PARTICIPANT BEHAVIOR AGREEMENT

I understand that my child is expected to follow Roads to Success' behavioral guidelines, which include but are not limited to the following:

- Participating children must be accompanied by Roads to Success staff at all times and are not permitted to vacate from the supervision of staff.
- Children are not permitted to leave Roads to Success, unless signed out by an authorized individual.
- Any child participating in Roads to Success must listen carefully to and follow the rules and instructions of Roads to Success staff.
- Children are expected to be kind and respectful of staff and other students. Physical harm to others or oneself is not permitted, nor is threatening or bullying.
- If a child is exhibiting challenging behavior, they will be given reminders regarding rules. Any child who does not correct their behavior after such reminders may be asked to have a discussion with a family member or guardian with Roads to Success staff.
- As a parent or guardian, I agree to encourage my participating child to adhere to these guidelines and any other rules specific to the program or building in which Roads to Success is located. I also understand that:
- Roads to Success will notify me if my child's behavior undermines his or her ability, or the ability of other children to enjoy, benefit from, and participate safely in the program.
- If challenging behavior arises, I will be expected to collaborate with Roads to Success on a strategy to identify obstacles preventing my child from behaving according to guidelines and address their individual needs accordingly.
- If challenging behavior does not improve as a result of family intervention, Roads to Success may temporarily suspend or permanently dismiss my child from program.
- If the severity of behavior is such that it is dangerous to my child, other participants or staff, Roads to Success is permitted to dismiss them immediately.
- Suspension and dismissal from program are at the complete discretion of Roads to Success.

GENERAL AGREEMENT

1. I have read, understand and agree to Roads to Success' participant behavior agreement and payment policies.
2. My child has permission to participate in all Roads to Success programs that are planned and supervised by Roads to Success, including field trips.
3. Roads to Success has the unrestricted right to terminate this enrollment agreement at its sole discretion. In the event that the termination is due to child behavior, Roads to Success is not obligated to refund tuition or any unused amount of the tuition.

4. Roads to Success has permission to reproduce and publish any photograph, video or likeness of my child and any participating members of their family for advertising, commercial or any other reasonable, lawful purpose.
5. Roads to Success has permission to treat my child for routine, minor injuries such as scrapes and bruises. In the event that a parent/guardian or emergency contact cannot be contacted in an emergency, Roads to Success has the permission to call an ambulance or escort my child to be treated at a hospital emergency room.
6. I understand and agree that Roads to Success is not responsible or liable for any injury or damage that might arise out of or in connection to such authorized medical treatment.
7. I agree and understand that Roads to Success staff have signed agreements that contact with participants outside of designated program hours and/or locations is not permitted.

LIABILITY CLAUSE

I understand and agree that Roads to Success is not responsible or liable for any injury that might arise out of participation in Roads to Success programs or in connection with such authorized medical treatment as stated in the General Agreement above.

PARENTAL PERMISSION

Roads to Success has permission for my child to participate in programs that are planned and supervised by Roads to Success, including field trips. Roads to Success has permission to treat my child for routine, minor injuries such as scrapes and bruises. In the event that my family physician or I cannot be contacted in an emergency, I hereby grant Roads to Success Staff permission to call an ambulance or bring my child to be treated at a hospital emergency room.

DATA RELEASE

Roads to Success is a not-for-profit organization that receives public funding for some programs in communities in need of our services. Our funding requires that we survey students to collect information on all participants to monitor their progress, as well as the progress of our program.

Roads to Success also requires parental permission so that the NYC Department of Education can provide us with information about your child such as: grade level, scores on standardized math and reading tests, and attendance.

Data will be collected on all participants and analyzed as a whole, not by individual student. Thus, all information collected will remain totally confidential.

AGREEMENT

I give Roads to Success permission to survey my child and gather data to monitor the progress of programs at Roads to Success. I also give Roads to Success permission to gather data regarding my

child from the New York City Department of Education for purposes of measuring the academic progress of individuals and programs at Roads to Success. I also understand that this data will be analyzed according to group cohorts and not by individual student, and all information about my child will remain strictly confidential.

STUDENT NAME

PARENT SIGNATURE

DATE